Enter Sussex AA XC Championships On-Line GUIDE

1) Go to: <u>https://entries.opentrack.run/2018/sussex_xc/</u> (Cut and paste this link into your browser if it does not connect from this document).

2) Either register for the first time or Sign in.

3) Type a few letters of an athlete's name. A list of name options will appear for athletes who have used the system at a T&F Championships since May 2017 and they will be auto-allocated to the correct race based on their age. SEE IMAGE BELOW. However, if they have not yet competed you will need to fill in their details.

OPENTRACK ENTRIES	Test Server About	1
Entries Sussex Athletics Cross Country		

Jussex Athletics Cross Country Championships

07 Jan 2018, 9 BEXHILL DOWN TN39 4HU

TRY FEES

nior - £6, u13/u15/u17/u20 - £5, M u11 - £3.50

vance entry only for all age groups - entries will close 29th December 2017.



er athletes one at a time	
to is entering?	
nning, Amber U17 F (BRIHC)	ound
ning, Amber U17 F (BRIHC) ning, Amber U20 F (BRIHC) ning, Melanie SEN F (BRIHC) inge, Ruhu U15 F (BRIHC)	
ning, Ruby U15 F (BRIHC)	

4) If details are registered, select athlete and press FOUND. Their details will appear on next screen as below:

Entry for Amber Anning Age growth Sussex Athletics Cross Country Championships	Entries Sussex Athletics Cro	TRACK ENTRIES	About L Melanie Anning -
Step 1. Personal Details First name: Amber Last name: Anning Gender: M Date of birth: 18 18 1 2000 dd/mm/yyyy Affiliation: • Club affiliated • Unattached BRIHC - Brighton & Hove City AC Nxt	Entry for Am Sussex Athletics Ci 1. Athletics data 2. Event S	ross Country Championships	Age group: (
Date of birth: 18 11 2000 dd/mm/yyyy Affiliation: • Club affiliated • Unattached Club which the athlete is competing BRIHC - Brighton & Hove City AC Next Next	Step 1. Person First name: Last name:	Amber Anning	required (max 30 characters) required (max 30 characters)
BRIHC - Brighton & Hove City AC Cancel Remove	Date of birth: Affiliation:	18 11 2000 • Club affiliated Unattached	dd/mm/yyyy Club which the athlete is competing for
	Cancel Remove	BRIHC - Brighton & Hove City AC	

5) Press Next and select either birth or residence

Entry for Amber Anning Sussex Athletics Cross Country Championships	Age gro	oup: 🖽
Amber Anning added to basket doing U17 5K.		
1. Athletics data 2. Event Selection 3. Extra Info 4. Confirm Step 3. Extra Info County qual type: Residence Next	You wish to enter: Total fee is: How are you eligible?	U17 5K 5.00 GBP
Entries close at 29 Dec 2017, 11:59 p.m For help with your entry, email the organiser on: keith@clamp-boxall.co.uk		

6) Press Next you will be on the Confirm and Pay screen. DO NOT PAY yet. Go to the blue bar on the bottom left of the screen and ADD ANOTHER ATHLETE. When you have finished adding all the athletes you can pay in one transaction.

Entries Sussex Athl	etics Cross Country Summary		
intry for <i>i</i>	amber anning		Age group:
Sussex Athletic	cs Cross Country Cha	npionships	
1. Athletics data 2.	Event Selection 3. Extra info	4. Confirm and Pay	
Step 4. Sun	nmary		
Athletics data			
First name:	Amber		
Last name:	Anning		
Gender:	F		
Date of birth:	11/18/2000		
Affiliation:	BRIHC, Brighton & Hove City	AC	
Ea reg no:	3018967		
You	wish to enter: U17 5K		
	Total fee is: 5.00 GBP		
Back to main / add and	other athlete		Pay